



Complete this form if you want Centrelink to send your housing payments directly to the Department of Housing and Public Works.

You will need to fill in your details below, **read and sign the Authorisation on page 2** and return the completed form to your Housing Service Centre.

About you

Surname

Given names

If you use a different name with
Centrelink, please state it here

Date of birth

Your Centrelink Reference
Number (CRN)

This number can be found on your Health Care
Card, Pension Concession Card or Centrelink
correspondence.

Type of Centrelink payment

Your rental address

Suburb/Town

State: Queensland

Postcode

Your telephone number

Home

Mobile

About your payments to the Department of Housing and Public Works

What date do you want your deductions to start?

/ /

Centrelink will send you a letter advising the date the deductions will start.

Please continue to make your housing payments in the usual way until you receive this letter. You must ensure that your rent payments are up to date when the deductions start.

The department will credit your payments to the account/s you list below:

AMOUNT TO BE DEDUCTED EACH FORTNIGHT FROM YOUR CENTRELINK PAYMENT

Type of payment	Fortnightly Amount (\$)	Bond Loan Number
Bond Loan Repayment		

Authorisation

- I authorise Centrelink to deduct the amount/s stated above out of my payment each fortnight and to pay this amount/s directly to the Department of Housing and Public Works. These amounts relate to my agreement with the department.
- I understand that it is my choice to have the above amounts deducted from my Centrelink payment, and that I can withdraw from the scheme at any time.
- I agree that Department of Housing and Public Works may provide the answers on this form to Centrelink to confirm, where necessary, the information I have provided on this form.
- I agree that these deductions will continue until I advise in writing either the Department of Housing and Public Works or Centrelink to stop them.
- I agree that the Department of Housing and Public Works' rights or obligations to me are not diminished in any way by the fact that housing payments are received from Centrelink.

Your signature:

Date:

**PLEASE SIGN THE
AUTHORITY FORM**

Privacy Notice

The Department of Housing and Public Works is collecting your personal information so we may provide you with housing assistance. To assist you with your housing needs and services, your personal information may be disclosed to partner agencies, service providers, local governments and non-governmental agencies that now, or will provide you with housing and/or support services. Unless authorised or required by law, your personal information will not be disclosed to any other third party without your consent. More information about the Department's privacy obligations is available on our website at www.housing.qld.gov.au.

Other important information

- Any information you give may be used by Centrelink to check that you are getting your correct entitlement.
- If you have applied for a Centrelink payment but have not yet been approved, wait until you start being paid before completing this form.
- To avoid any difficulties with this deduction, please immediately tell Centrelink of your new address if you just moved.

Office use only:

Date form received:

Date processed:

Processing officer's name: