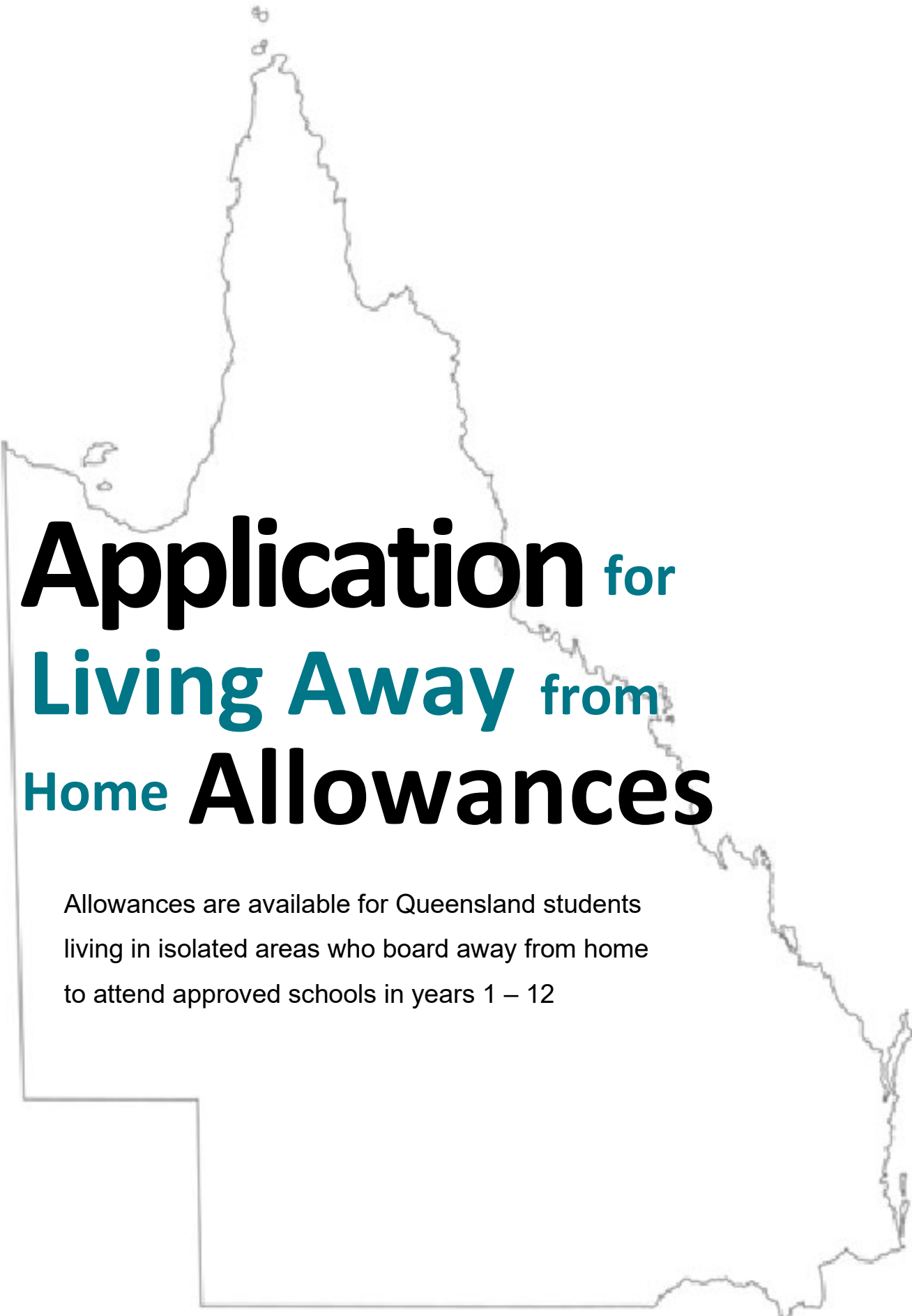




Application **for** **Living Away** **from** **Home Allowances**

Allowances are available for Queensland students living in isolated areas who board away from home to attend approved schools in years 1 – 12



Living Away from Home Allowances Scheme (LAFHAS) Application Form 2025

This application form is to be completed in conjunction with reading the
Living Away from Home Allowances Scheme (LAFHAS) — Applicant Guidelines
https://www.qld.gov.au/data/assets/pdf_file/0022/48901/lafhas-applicant-guide.pdf

Choose ONE method of applying for LAFHAS assistance

- (a) *Online Application Form* (Internet): complete and submit electronically.
- (b) *Static Application Form* (.pdf) (Internet): print, manually complete and return via post to School Financial Resourcing or via email to LAFHAS@ged.qld.gov.au. Please call School Financial Resourcing on freecall 1800 248 997 if you have difficulties downloading the form.

Accessing the Online and Static Application Forms

- (a) Access internet application forms via the Department of Education website
<http://qld.gov.au/education/schools/financial/ruralremote/pages/lafhas.html>
- (b) The Online Application Form and Static Application Form (.pdf) will be accessible from 1 December.

Instructions — General

(a)	You must reside in Queensland to be eligible to apply for LAFHAS assistance.
(b)	You must answer all questions on this application form or your application may be returned.
(c)	This application form caters for up to three (3) students. A second application form is required to apply for more than 3 students.
(d)	Use BLOCK LETTERS and TICK boxes where required.
(e)	Complete a separate page for each student.
(f)	Distances are measured by the shortest trafficable route by land or sea.
(g)	Distances provided must be correct. Contact the local Department of Transport and Main Roads Regional Office to confirm if any distances have changed as a result of roadwork or bus route changes.
(h)	Distances close to eligibility thresholds are checked prior to payment. Final assessment may be delayed.
(i)	Overpayments that may result from incorrect distances are recoverable.

Instructions — Information about the Student

QUESTION

14.	Enter the shortest practicable and trafficable route by road or by sea for the distance to the boarding location.
15.	Nearest Queensland Government school with student's school year level. - Approved bypass schools: Where the distance eligibility criteria to the nearest Queensland Government school with the appropriate school year level for the student is not met and the school is an approved bypass school, enter the next nearest appropriate Queensland Government school. - Agricultural campus: for students accessing agricultural courses, equivalent to and in lieu of Years 11 and 12, at one of the Queensland campuses of the Queensland Agricultural Training College (QATC) or at a campus of a state high school offering QATC agricultural courses, the name of the nearest Queensland Government school with Years 11 and 12 must be entered.
16.	Enter the shortest distance from your home to the entrance of the nearest appropriate Queensland Government school.
21.	You will be contacted by School Financial Resourcing if your application is based on one of the <i>Special Circumstances</i> categories.

Applicant details – Parent or Carer information

QUESTIONS

FAMILY N^o: 0

(Internal use only)

Applicant's name (Parent, guardian or carer of the student/s)

1.	Title	☐ Mr	☐ Mrs	☐ Miss	☐ Ms	☐ Other _____
2.	Surname					
3.	Given names					
4.	Date of Birth			/		

Previous LAFHAS Applications

5.	Have you submitted a LAFHAS application in any other year? (successful or not)	☐ Yes	☐ No
6.	If YES, provide the most recent year		
7.	Your LAFHAS Family Number (if known)		
8.	Have you received LAFHAS assistance in any other year under a different surname?	☐ Yes	☐ No
9.	If YES, what was your previous surname?		

Applicant's postal address.

10.	Property name	
11.	Street address, PO Box or Mail Service	
12.	Suburb/Town	
13.	Postcode	

Student's permanent home address

Do not use a post office box or write 'as above'. If you will not be living at this address for a full year, please attach details

14.	Property name	
15.	Street address (include rural address number if available)	
16.	Suburb/Town	
17.	Postcode	

Property location

18.	Council	
19.	Property description where your <u>home</u> is located (Lot No. and Plan No. from Council rate notice e.g. L68/RP112)	
20.	Global Positioning System (GPS) of <u>home</u> location	Latitude (south): Longitude (east):

Contact telephone numbers (including area code) and email address

21.	Home		
22.	Mobile		
23.	Work		
24.	Email Address (this email address will be used for all correspondence)		

Change of address

25.	Have you changed your address since previous application?	☐ Yes	☐ No
26.	If YES, please enter the date you took up residence at the new address.		

Internal
use only

Transport Region

Date Received

Applicant details – continued

27. Applicant bank account details

Please provide **YOUR** financial institution account details for payment of the Remote Area Travel Allowance, Remote Area Allowance or Remote Area Disability Supplement. **It is your responsibility to ensure that the account details are correct. It is also your responsibility to notify School Financial Resourcing, freecall 1800 248 997, of any change in account details after you have submitted your application form.** (Remote Area Tuition Allowance (if payable) is paid directly to the relevant non-state school).

Note: You should only supply YOUR own personal financial institution/bank account details here.

Full name of account holder 1	
Full name of account holder 2	
Full name of financial institution/bank, building society or credit union, etc.	
Branch where account is held (Town / Suburb)	
Branch number (BSB)	This is a six digit number – check with your branch
Account Number	

Notes:-

[illegible]

Student 1 details

STUDENT N^o: 0

(Internal use only)

1.	What is your relationship with this student?	☐ Mother ☐ Father ☐ Step-parent ☐ Carer / Guardian / Other
2.	Student's Surname	
3.	Given names	
4.	Date of Birth	/ /
5.	Is the student....	☐ Male ☐ Female
6.	Indicate the student's enrolment year level in Current Year	☐ Current Year Level
7.	Agricultural College equivalent (Please supply a copy of course acceptance)	☐ 11 + 12 ☐ Other
8.	Is the student likely to receive a Commonwealth Indigenous allowance (ABSTUDY) in Current Year?	☐ Yes ☐ No * If YES, you are not eligible for assistance for this student.
9.	Is the student of Aboriginal or Torres Strait Islander origin	☐ Yes ☐ No
10.	Student with disability Additional supplementary funding may be available to students with disability. Further information and eligibility requirements for the Remote Area Disability Supplement (RADS) can be found in the Applicant Guidelines	☐ Yes ☐ No * If YES, the department will be required to confirm your child's National Consistent Collection of Data (NCCD) score with the school.
Supporting Documents You are required to supply documentation to support your application. Eligibility is based on demonstrating that the cost of travel, tuition and boarding accommodation costs are significantly greater than those of students without disability.		
11.	Name of the school to be attended	
12.	Where will the student board?	☐ Boarding School ☐ Private Board ☐ An agriculture campus ☐ Second home ☐ Hostel * If second home, you are not eligible for assistance for this student.
13.	What date will the student commence boarding?	/ /
14.	What is the boarding address? If private board , provide name of family, address and relationship to student	
15.	What is the distance from your home to the boarding address?	KM (Nearest kilometre)
16.	Nearest Queensland Government school with student's school year level Where the distance criteria are not met and the nearest school is an approved bypass school, enter the next nearest Queensland Government school.	
17.	Shortest distance to this school (from your home)	KM (up to 3 decimals)
18.	Are there transport services to this school available? If YES, answer questions 20 to 25 and ... 26 if applicable. If NO, go to question 26 if applicable.	☐ Yes ☐ No
19.	Shortest distance from your home to the nearest transport service to this school	KM (up to 3 decimals)
20.	Transport service number	
21.	Distance to this school via the transport service From your home garage to the bus pickup point [Question 20] plus the distance via the official school transport service.	KM (up to 3 decimals)
22.	Special Circumstances If the distance from home to the nearest Queensland Government school does not meet the eligibility criteria, indicate if a special circumstance applies. This may include, but not limited to, impassable roads, itinerant occupations, medical conditions, excess travel. (You will be contacted by School Financial Resourcing if your application is based on one of the <i>Special circumstances</i> categories).	☐ Yes ☐ No

SCHOOL

BOARDING ARRANGEMENTS

NEAREST SCHOOL

SPECIAL CIRCUMSTANCES

Student 2 details

STUDENT N^o: 0

(Internal use only)

1.	What is your relationship with this student?	☐ Mother ☐ Father ☐ Step-parent ☐ Carer / Guardian
2.	Student's Surname	
3.	Given names	
4.	Date of Birth	/ /
5.	Is the student...	☐ Male ☐ Female
6.	Indicate the student's enrolment year level in Current Year	☐ Current Year Level
7.	Agricultural College equivalent (Please supply a copy of course acceptance)	☐ 11 + 12 ☐ Other
8.	Is the student likely to receive a Commonwealth Indigenous allowance (ABSTUDY) in Current Year?	☐ Yes ☐ No * If YES, you are not eligible for assistance for this student.
9.	Is the student of Aboriginal or Torres Strait Islander origin	☐ Yes ☐ No
10.	Student with disability Additional supplementary funding may be available to students with disability. Further information and eligibility requirements for the Remote Area Disability Supplement (RADS) can be found in the Applicant Guidelines	☐ Yes ☐ No * If YES, the department will be required to confirm your child's National Consistent Collection of Data (NCCD) score with the school.
Supporting Documents You are required to supply documentation to support your application. Eligibility is based on demonstrating that the cost of travel, tuition and boarding accommodation costs are significantly greater than those of students without disability.		
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13.	What date will the student commence boarding?	/ /
14.	What is the boarding address? If private board , provide name of family, address and relationship to student	
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17.	Shortest distance to this school (from your home)	KM (up to 3 decimals)
18.	Are there transport services to this school available? If YES, answer questions 20 to 25 and ... 26 if applicable. If NO, go to question 26 if applicable.	☐ Yes ☐ No
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SCHOOL

BOARDING ARRANGEMENTS

NEAREST SCHOOL

SPECIAL CIRCUMSTANCES

Student 3 details

STUDENT N^o: 0

(Internal use only)

1.	What is your relationship with this student?	☐ Mother ☐ Father ☐ Step-parent ☐ Carer / Guardian
2.	Student's Surname	
3.	Given names	
4.	Date of Birth	/ /
5.	Is the student...	☐ Male ☐ Female
6.	Indicate the student's enrolment year level in Current Year	☐ Current Year Level
7.	Agricultural College equivalent (Please supply a copy of course acceptance)	☐ 11 + 12 ☐ Other
8.	Is the student likely to receive a Commonwealth Indigenous allowance (ABSTUDY) in Current Year?	☐ Yes ☐ No * If YES, you are not eligible for assistance for this student.
9.	Is the student of Aboriginal or Torres Strait Islander origin	☐ Yes ☐ No
10.	Student with disability Additional supplementary funding may be available to students with disability. Further information and eligibility requirements for the Remote Area Disability Supplement (RADS) can be found in the Applicant Guidelines	☐ Yes ☐ No * If YES, the department will be required to confirm your child's National Consistent Collection of Data (NCCD) score with the school.
Supporting Documents You are required to supply documentation to support your application. Eligibility is based on demonstrating that the cost of travel, tuition and boarding accommodation costs are significantly greater than those of students without disability.		
11.	Name of the school to be attended	
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13.	What date will the student commence boarding?	/ /
14.	What is the boarding address? If private board , provide name of family, address and relationship to student	
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16.	Nearest Queensland Government school with student's school year level Where the distance criteria are not met and the nearest school is an approved bypass school, enter the next nearest Queensland Government school.	
17.	Shortest distance to this school (from your home)	KM (up to 3 decimals)
18.	Are there transport services to this school available? If YES, answer questions 20 to 25 and ... 26 if applicable. If NO, go to question 26 if applicable.	☐ Yes ☐ No
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20.	Transport service number	
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SCHOOL

BOARDING ARRANGEMENTS

NEAREST SCHOOL

SPECIAL CIRCUMSTANCES

- Use this checklist to ensure pertinent questions have not been omitted to be answered.
- Your application may be **RETURNED** if **all** relevant questions are not completed and this will delay the application being processed.

Q25-26.	Ensure change of address details are complete	☐
Q27.	Account details are provided	☐
P7.	SIGNED the application form	☐

Q1.	You may be contacted by School Financial Resourcing	☐
	If you are the Carer/Guardian for this student please attach:	
	- a statutory declaration stating your relationship to the student and/or a letter from the Foster Care Organisation who has placed the student in your care; and	
	- a copy of your Centrelink card which shows student full name.	
Q6.	Enrolment year levels is entered	☐
Q8.	The ABSTUDY question is answered	☐
Q12.	Boarding commencement date is entered	☐
Q14.	The distance to boarding location is entered	☐
Q12-20.	Completed all relevant questions	☐
	All supporting documents are ATTACHED	☐

**no later than 31 December in
CURRENT year.**

**School Financial Resourcing
Department of Education**

PO Box 15033, City East Qld 4002
Email: LAFHAS@ged.qld.gov.au

I declare that the statements made in this application including the details of my personal particulars are true to the best of my knowledge and belief.

Note: A person who makes a false or misleading statement may, by virtue of the *Education (General Provisions) Act 2006*, be liable to a maximum penalty fine.

Signature of applicant **Date**...../...../.....

Reconfirm relationship to student/s

The Application Form collects personal information pursuant to the *Education (General Provisions) Act 2006*.

The purpose of the collection is to process your application for Living Away From Home Allowances Scheme (LAFHAS) available to eligible Queensland students.

Where the system identifies that a distance check is required, the information collected may be disclosed to the Queensland Department of Transport and Main Roads to enable physical distance checks to be conducted.

Relevant information collected is provided to schools attended, and LAFHAS payments are subject to school certification of attendance during the year.

The information may be provided to agencies contracted to the Queensland Department of Education to perform services such as electronic entry of data.

The information may also be provided to Centrelink as required to clarify LAFHAS/Assistance for Isolated Children (AIC) entitlements.

Amendments	Student No.	Date	Ref./Initial