



Zero Litter to the Bay

Program Guidelines

DELIVERING
FOR QUEENSLAND



Queensland
Government

Prepared by: Office of Waste Reduction and Recycling, Department of the Environment, Tourism Science and Innovation.

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The department is committed to respecting, protecting and promoting human rights, and our obligations under the Human Rights Act 2019.

Cover artwork: Gary Cranitch, Queensland Museum

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Overview

Stormwater systems are designed to manage water flow and prevent flooding, but they also serve as a major pathway for waste from parks, streets, and other outdoor areas. Research indicates that 80 per cent of ocean plastics originate from land-based sources. Much of this waste is transported by wind, rain, and runoff, accumulating in storm drains and waterways.¹

The Queensland Government is committed to working with Queensland councils to improve the management of stormwater to reduce litter and plastic entering the natural environment.

The Zero Litter to the Bay Program (the Program) will provide funding to Queensland councils located adjacent to or upstream of the Moreton Bay catchment to instal at least 100 filtration devices on major stormwater drains to prevent plastics and litter larger than 5mm from entering Moreton Bay.

The government has allocated \$35 million to the Zero Litter to the Bay initiative to improve the stormwater network's capacity to trap plastic waste and litter.

The program will focus on the installation of new filtration devices, as well as the rectification of existing devices, to reduce litter entering Moreton Bay. Funding will also be available for maintenance of new or rectified devices (capped at 40% of total approved funding).

Two streams of funding are available:

- Stream 1: Up to \$9.5 million for councils directly adjacent to Moreton Bay
- Stream 2: Up to \$2 million for councils upstream of Moreton Bay.

Further details on eligible applicants, activities, and the application process are outlined in these guidelines.

Key Dates

Key Activity	Key Dates
Program guidelines release	6 January 2026
Applications opening date	6 January 2026
Applications closing date	4pm on 31 March 2026
Funding period	1 July 2026 to 30 June 2030
Project activity completion date	1 January 2030
Final project acquittal	Within 3 months of project completion date

For more information, please email OWRRRPrograms@detsi.qld.gov.au.

¹ Department of Environment, Science and Innovation, Queensland (2025) Litter and Illegal Dumping, WetlandInfo website, Available at: <https://wetlandinfo.des.qld.gov.au/wetlands/management/pressures/litter-illegal-dumping/>

The Program

The Program will work with identified local governments directly adjacent and upstream of Moreton Bay to upgrade the stormwater network through the installation, rectification and maintenance of specialist filtration devices that prevent plastic waste and litter bigger than 5mm from entering Moreton Bay and impacting the local marine environment.

The Program has been designed in consultation with councils who manage the waterways feeding into Moreton Bay, with industry stakeholders, and through existing Queensland Government data from prior stormwater programs.

Program objectives

The objectives of the Program are to:

- successfully install at least 100 filtration devices around major stormwater drains impacting Moreton Bay.
- enhance the existing stormwater network to prevent plastic waste and litter bigger than 5mm from escaping into Moreton Bay; and
- support councils to monitor and maintain stormwater assets, ensuring their effective operation over the life of the funding program.

Eligible applicants

An extensive network of waterways and stormwater systems across southeast Queensland are part of the Moreton Bay catchment. Litter and plastics from as far afield as Noosa, Logan and Ipswich areas may contribute to the flow of water, litter and organics materials to Moreton Bay.

Eligibility for this program will be geographically limited with the intent of achieving greatest impact from the available funding. The program will be delivered with those councils that are located directly adjacent to Moreton Bay, and a small number of high population councils in the Moreton Bay catchment that contribute more in terms of litter to the Bay.

Applications for this program will be limited to:

- Stream 1 - councils directly adjacent to Moreton Bay:
 - Brisbane City Council
 - City of Moreton Bay
 - Redlands City Council
- Stream 2 – high population councils upstream of the Moreton Bay Catchment:
 - Logan City Council
 - Ipswich City Council
 - Sunshine Coast Council.

Eligible councils must:

- be able to complete the project, and related reporting and acquittal requirements;
- ensure the projected allocation of service and maintenance costs of eligible assets do not exceed 40 percent of the total funding approved;

- be able to install approved assets within 2 years from application approval;
- obtain council approval for the project, including any financial and co-contribution elements; noting that successful applicants will require an independent qualified auditor to complete an audited financial statement at the completion of the funding agreement;
- obtain all necessary building, safety and/or environmental permits/approvals for the successful delivery of project activities; and
- maintain public liability, professional indemnity and workplace health and safety insurance as specified in the “How to apply section” of these Program guidelines, over the life of the agreement.

Program funding

Funding is available for eligible applicants to undertake projects that meet the objectives of the Program.

The Zero Waste to the Bay Program will provide two streams of funding that councils can apply for.

Council	Funding	Contribution from councils +
Stream 1 <ul style="list-style-type: none"> • Brisbane City Council • City of Moreton Bay • Redlands City Council 	Up to \$9.5 million (excl. GST)	At least 10% of the total approved funding (e.g. procurement, asset management, etc.)
Stream 2 <ul style="list-style-type: none"> • Logan City Council • Ipswich City Council • Sunshine Coast Council 	Up to \$2 million (excl. GST)	At least 10% of the total approved funding (e.g. procurement, asset management, etc.)

+ Contributions below this requirement may be considered on a case-by-case basis.

Eligible projects

To be eligible, your application must:

- be consistent with **all** the objectives of the Program;
- provide detailed information to address:
 - the acquisition of new stormwater filtration devices that contribute towards the goal of at least 100 new filtration assets being installed in the region;
 - acquisition of filtration assets capable of trapping litter and plastics 5mm or larger;
 - demonstrate planned asset management costs for new or rectified stormwater filtration devices do not exceed 40 percent of total program costs;
 - install filtration asset at high litter locations flowing into Moreton Bay;
 - undertake activities on council-managed lands, including state owned land;
 - undertake activities on council-owned and managed assets;
 - provide evidence of high-litter areas, referencing the QLUMP categories, affecting Moreton Bay;

- provide detailed information on financial or in-kind contributions, including activities and amounts;
- provide a detailed implementation plan within 3 months from execution of a funding agreement; and
- be capable of being completed within 3 months from the approved project activity end date.

Eligible project costs

Project Funding may only be applied towards "Eligible project costs".

Eligible Project costs include:

- the planning and scheduling associated with the installation of new or rectification of existing assets, including planning approvals, licencing and technical support;
- the purchase and installation of stormwater filtration devices, capable of trapping plastic waste and litter bigger than 5mm, in high-litter locations impacting Moreton Bay;
- rectification or replacement of existing devices that are either not functioning or are insufficient within high-litter locations impacting Moreton Bay;
- maintenance of new/rectified/replaced assets approved under the Program, capped at 40 percent of the approved funding total;
- contractor and staff costs directly associated with the installation and maintenance of filtration devices; and
- statutory fees and charges or costs directly associated with obtaining regulatory approvals, permits, or licenses for the approved assets.

Financial or in-kind contribution

Successful applicants are expected to make a financial and/or in-kind co-contribution to the project as per the Program Funding table.

The department will take financial and in-kind contributions into account in assessing project value for money. Ineligible project costs will be the responsibility of grant recipients.

It is recognised that many councils will likely make an in-kind contribution. Flexibility will be afforded to councils to demonstrate their in-kind contribution given the importance of council's ongoing role in operating and maintaining stormwater infrastructure.

Financial or in-kind contribution costs and activities can include:

- project management and procurement;
- internal resources;
- education and awareness;
- public engagement and promotion;
- monitoring;
- maintenance and operating costs; and
- any other costs directly associated with project delivery, outside of this program funding criteria.

Ineligible project costs

The following costs are ineligible for funding:

- consultancy or grant administration costs;
- costs associated with development of an application;
- business cases/ feasibility studies;
- bioretention systems and other stormwater management systems that are not filtration devices;
- legal costs;
- contingency costs;
- insurances (e.g. public liability, volunteer, motor vehicle);
- recurrent operational expenses (e.g. electricity, office rent/leases, rates, water rates, vehicle registration, vehicle allowances, office equipment hire and maintenance, equipment and motor vehicle repairs or maintenance);
- leasing of vehicle and vehicle operating expenses, including fuel cards;
- office consumables, included but not limited to stationery and printing;
- purchase of uniforms;
- purchase of land or buildings;
- purchase of a motor vehicle and fuel cards;
- fees related to attending and delivering conferences, workshops, and events;
- alcohol, catering, gifts, sponsorships and membership fees;
- purchase of publicity and advertising materials;
- costs associated with general community awareness, paid advertising, education or behaviour change;
- items purchased prior to the date of execution of a contract for the project;
- items funded through other government programs;
- financial auditor costs such as third-party accountants providing endorsement of expenditure relating to the project; and
- other costs or additional expenses deemed by the department to be unreasonable or unrelated to project delivery.

It is expected that any ineligible costs associated with the project are covered by the applicant or third-party contributions.

Other funding considerations

Successful applicants will be required to execute a grant agreement with the Queensland Government.

The Queensland Government has no obligation to provide project funding to an applicant until a grant agreement has been executed between the two parties.

Successful applicants should not make financial commitments until all necessary documents have been finalised and executed.

The Queensland Government has not identified particular equipment or devices that must be installed, this will be a matter for councils and associated procurement processes.

The grant agreement will set out the arrangements for payment of project funding (a milestone schedule) to a successful applicant.

Financial assistance offered in the delivery of the Program will be subject to the Australian Tax Office determination [GSTR 2012/2](#). Activities funded under the Program do not involve the supply of goods or services to the department.

Grant funding provided under the Program is not subject to GST.

Additional funds will not be provided to cover applicant's GST obligations associated with their project. Applicants are responsible for their own GST obligations incurred through the delivery of their project.

Grants may be treated as assessable income for taxation purposes. The Queensland Government does not provide tax advice to applicants and recommends applicants seek independent professional advice on their tax obligations.

For advice on GST, please seek assistance from the [Australian Tax Office](#).

Application process

All applications must be submitted using SmartyGrants, the department's online grants administration program. Eligible applicants will receive a link to the application portal.

Applicants must:

- submit complete project proposals and all supporting documentation by the submission deadline;
- read these guidelines thoroughly before applying; and
- familiarise themselves with the SmartyGrants system and supporting documentation before starting the application process.

New users will need to set up a free online SmartyGrants account. If you already have a SmartyGrants account, you can login using your existing details.

The [Help Guide for Applicants](#) explains the steps you need to take to complete and submit your form.

If you experience technical difficulties creating an account or completing an online form, contact SmartyGrants on (03) 9320 6888.

The SmartyGrants portal will also be used as the platform for Program reporting and acquittal. Applicants are required to ensure the department receives the application and all supporting documentation in full by the time and date the application portal closes.

By submitting an application, the applicant agrees to abide by all of the terms and conditions specified in these guidelines and in the application itself. Submissions or approval of an application will not guarantee that funding will be provided.

Late submissions are the responsibility of the applicant, and the Chief Executive of the department is under no obligation to consider applications submitted or received after the round or the Program has closed. All decisions made are at the discretion of the Chief Executive of the department and are considered final.

Key Dates

Key Activity	Key Dates
Program guidelines release	6 January 2026
Applications opening date	6 January 2026
Applications closing date	4pm on 31 March 2026
Assessment of applications	May 2026
Expected successful applicants notified	June 2026
Project commencement date	Upon completion of funding agreement
Funding period	1 July 2026 to 30 June 2030
Project activity completion date	1 January 2030
Final project acquittal	Within 3 months of activity completion date
Contract end date	Within 6 weeks from project acquittal date

How to apply

Funding under this grant program is awarded through a targeted application and assessment process.

Applications must be submitted via the SmartyGrants portal for the Zero Litter to the Bay Program by **4pm, 31 March 2026**.

To apply, you must:

- complete all required information in the approved form;
- address all eligibility criteria and assessment criteria; and
- include all required documentation as listed below.

Required documentation

- council's stormwater management plan (if available);
- authorisation to submit the application, with certification of applicant contributions (e.g. letter from the council financial delegate endorsing the project and confirming the financial or in-kind contributions council will make to the project);
- a minimum of two valid quotes for each asset type of asset to be acquired, or justification of quote absences and method for calculation of costs;
- proposed scheduling of key activities including expected completion date of project;
- certificate of currency for public liability insurance of at least \$20 million (in total and per event) that is current and remains current for the duration of the project;

- certificate of currency for workplace health and safety insurance and evidence of adequate insurance coverage for workers and volunteers as required under the *Work Health and Safety Act 2011* (where applicable); and
- certificate of currency for Professional Indemnity Insurance of at least \$10 million, that is current and remains current for duration of the project.

Assessment criteria

Criteria	Assessment elements
Meets the objectives of the Program	<ul style="list-style-type: none"> • Improves stormwater waste management by installation of filtration devices. • Reduces the flow of plastic waste and litter bigger than 5mm entering Moreton Bay
Demonstrates clear project management and governance considerations	<ul style="list-style-type: none"> • Details the project's objectives, activities, timeframes, milestones, expected outcomes and key performance indicators. • Provides a clear explanation of the proposed project activities. • Includes a clear implementation schedule including project start and end dates and key milestones linked to each activity and/or expenditure. • Demonstrates organisational capability, including governance arrangements and capacity to deliver the project to a high standard in the specified timeframes. • Details project risks and risk reduction strategies.
Represents value for money	<ul style="list-style-type: none"> • Includes a clearly defined project budget with appropriate breakdown of all cost elements. • Specifies eligible and ineligible project costs. • Provides supporting documentation for project costs and budget breakdown. • Considers of the applicants' financial capability to deliver the project, including co-contributions (cash and in-kind). • Demonstrates the project benefit, including achieving desired economic, environmental and social outcomes. • Provides a commitment to maintain the project deliverables beyond the life of the project or can demonstrate there will be ongoing benefit. • Whether the funding sought, and individual line-item requests, are necessary to successfully deliver the project.

Applications will be assessed by an assessment panel comprised of Queensland Government employees and external representatives with expertise in a relevant field. Departmental staff involved in the assessment will operate under the Queensland Public Service Code of Conduct. External assessors will operate under confidentiality requirements.

Where relevant, an applicant's past performance under another grant program managed by the department will be taken into consideration (including if there are any outstanding reports or acquittals).

Communications

Communications with the media

Confidentiality obligations are specified in the funding agreement/instrument. There are restrictions on making press, release or other announcements relating to the project without the department's approval. Approval will not usually be given to announce or release the project by the recipient prior to any government announcement.

As far as practicable, all media and communications will be undertaken jointly with successful applicants.

Recipients must seek and obtain the department's approval before contacting the media to discuss any information regarding successful or unsuccessful applications for funding support. Funding decisions and assessment outcomes are considered confidential until announced by the Queensland Government.

Acknowledgement of the funding

The Queensland Government must be acknowledged in any promotional activity or items where funding has been received under the department's **Zero Litter to the Bay initiative**.

Details of how and where Councils will be expected to acknowledge funding, including approval requirements can be found on the [Department's website](#).

Contact details

For general program enquiries please contact: The Department of the Environment, Tourism, Science and Innovation Office of Waste Reduction and Recycling, Programs email: OWRRPrograms@detsi.qld.gov.au.

Please note, the department is not able to assist in the preparation of applications.

Privacy Statement

The Queensland Government is collecting personal information in the application for the Zero Litter to the Bay program to assess your application for funding and prepare a grant agreement, should your application be successful.

All personal information you provide in the application form, including all attachments, will be routinely provided to the following parties for assessing the application:

- other Queensland Government agencies; and
- external assessment panel members.

Where necessary, information contained in your application may also be provided to the Queensland Minister for the Environment and Tourism and Minister for Science and Innovation and the Minister's

members of staff for reporting purposes (except for that information which relates to the department's confidentiality obligations).

The department will seek your consent for any uses or disclosures outside of these specific terms.

If your application is successful, the following information will be routinely published on the Queensland Government website and may be announced through media including social media:

- your organisation's name;
- total amount of funding allocated; and
- project name, location and description.

Your grant application and associated documentation is subject to the Right to Information Act 2009.

If you wish to access your personal information that is in the control of the department, you may contact [Right to Information Services](#).

If you have any questions or concerns regarding the privacy of your personal information, please contact the department's Privacy Services unit by email privacy@detsi.qld.gov.au.

Terms and conditions

Reservation of rights

- (a) Despite any provision of these Guidelines to the contrary, the Queensland Government reserves the right to administer the Grant Program and conduct the process for the assessment and approval of applications to the Grant Program in such manner as it thinks fit, in its absolute discretion.
- (b) Without limiting paragraph (a), the Queensland Government retains all rights and powers to make all decisions and actions in order to achieve the program objectives and the Queensland Government reserves the right, in its absolute discretion and at any time, to:
 - a. change the structure, procedures, nature, scope or timing of, or alter the terms of participation in the process or overall, Grant Program (including submission and compliance of applications), where in such circumstances notice will be provided to applicants;
 - b. consider or accept, or refuse to consider or accept, any application which is lodged other than in accordance with these Guidelines or is lodged after the relevant date for lodgement, or which does not contain the information required by these Guidelines or is otherwise non-conforming in any respect;
 - c. vary or amend the eligibility or assessment criteria;
 - d. take into account any information from its own and other sources (including other Government agencies and other advisors);
 - e. accept or reject any application, having regard to these Guidelines, the eligibility criteria, the assessment criteria or any other item, matter or thing which the Queensland Government considers relevant, including the limitations on the funds available for the Grant Program;
 - f. give preference by allocating weighting to any one or more of the eligibility criteria or assessment criteria over other criteria;
 - g. conduct due diligence investigations in respect of any applicant and subject applications to due diligence, technical, financial and economic appraisals;

- h. require an applicant to clarify or substantiate any claims, assumptions or commitment contained in an application or provide any additional information;
 - i. terminate the further participation of any applicant in the application process;
 - j. terminate or reinstate the Grant Program or any process in the Grant Program;
 - k. not proceed with the Grant Program in the manner outlined in these Guidelines, or at all;
 - l. amend the nature, scope or timing of the Grant Program;
 - m. allow the withdrawal of an applicant;
 - n. seek presentations from or interviews with any applicant and conduct negotiations with any one or more applicants after the applications have been lodged;
 - o. publish the names of applicants to the Grant Program; and
 - p. take such other action as it considers in its absolute discretion appropriate in relation to the Grant Program processes.
- (c) Where, under these Guidelines, it is stated that the Queensland Government may exercise a right or discretion or perform any act or omit to perform any act, then unless stated otherwise the Queensland Government may do so at its sole and absolute discretion and will not be required to act, or be restrained from acting, in any way or for any reason nor to take into account the interests of any third party (including an applicant).

No relationship

- (a) The Queensland Government's obligations in connection with the application process are limited to those expressly stated in these Guidelines.
- (b) No contractual or legal relationship exists between the Queensland Government and an applicant in connection with the Grant Program, these Guidelines or the application process or any stage of the Grant Program.
- (c) An applicant, or its representatives:
 - a. has no authority or power, and must not purport to have the authority or power to bind the Queensland Government, or make representations on behalf of the Queensland Government;
 - b. must not hold itself out or engage in any conduct or make any representation which may suggest to any person that the applicant is for any purpose an employee, agent, partner or joint venturer with the Queensland Government; and
 - c. must not represent to any person that the Queensland Government is a party to the proposed project other than as a potential funder, subject to the application process detailed in these Guidelines.

No action

- (a) To the extent permitted by law, no applicant will have any claim of any kind whatsoever against the Queensland Government (whether in contract, tort (including negligence), equity, under statute or otherwise) arising from or in connection with:
 - a. any costs, expenses, losses or liabilities suffered or incurred by the applicant in preparing and submitting its application (including any amendments, requests for further information

by the Queensland Government, attendance at meetings or involvement in discussions) or otherwise in connection with the Grant Program;

- b. the Queensland Government at any time exercising or failing to exercise, in its absolute discretion, any rights it has under or in connection with the Grant Program; or
 - c. any of the matters or things relevant to its application or the Grant Program in respect of which the applicant must satisfy itself under these Guidelines.
- (b) Without limiting paragraph (a), if the Queensland Government cancels or varies the Grant Program at any time or does not select any applicant following its assessment of the applications, or does (or fails to do) any other thing referred to under clause 6.1 of these Guidelines, no applicant will have any claim against the Queensland Government arising from or in connection with any costs, expenses, losses or liabilities incurred by the applicant in preparing and submitting its application or otherwise in connection with or in relation to (whether directly or indirectly) the Grant Program.
- (c) For the avoidance of doubt, each applicant:
- a. participates in the Grant Program at its own risk; and
 - b. is wholly responsible for its costs of applying for, participating in, or otherwise in connection with, the Grant Program.

Non-exhaustive

- (a) These Guidelines do not contain all of the information that applicants may require in reaching decisions in relation to whether or not to submit an application. Applicants must form their own views as to what information is relevant to such decisions.
- (b) Applicants must make their own independent investigations of the information contained or referred to in these Guidelines. Applicants must obtain their own independent legal, financial, tax and other advice in relation to information in these Guidelines, or otherwise made available to them, during the application process.

Disclaimer

- (a) The Queensland Government makes no warranty or representation express or implied, and does not assume any duty of care to the applicants that the information in these Guidelines, or supplied in connection with the Grant Program (**Information**) is accurate, adequate, current, suitable or complete, or that the Information has been independently verified.
- (b) The Queensland Government accepts no responsibility whether arising from negligence or otherwise (except a liability that cannot lawfully be excluded) for any reliance placed upon the Information or interpretations placed on the Information by applicants

Intellectual property

Any intellectual property rights that may exist in an application will remain the property of an applicant or the rightful owner of those intellectual property rights. Any part of an application considered to contain intellectual property rights should be clearly identified by an applicant.

The applicant grants to the Queensland Government (and will ensure relevant third parties grant) a non-exclusive, royalty free and irrevocable licence to use and reproduce the intellectual property for the purpose of administering the Grant Program.

Law

These guidelines are governed by the laws applicable in Queensland.

Glossary

Concept	Definition
Council-managed land	Land that is owned or controlled by a Queensland local council, or managed on behalf of the State under an agreement (e.g. roadways)
Council-owned and managed assets	Stormwater assets owned, maintained, and operated by a Queensland local council.
High-litter areas	Locations where waste and litter accumulation is significant; often with high human activity, as indicated by DETSI's Stormwater Data Analysis Study.
LIDMF	The Litter and Illegal Dumping Management Framework (LIDMF) provides a structured framework for understanding how littered and illegally dumped solid wastes move from original sources, through pathways to sinks (places it ends up). The sources are linked to the QLUMP land use categories.
Litter	Waste materials unlawfully deposited of in public spaces, such as streets, parks, that are less than 200 litters in volume (about the volume of a wheelie bin) and can end up in the stormwater system (e.g. food wrappers, cigarette butts, and plastic bottles).
Plastic waste	Discarded plastic materials that are no longer in use or have served their purpose (e.g. packaging, bottles, bags, containers, and other products made from plastic that are thrown away), often contributing to environmental pollution if not properly managed or recycled.
QLUMP	The Queensland Land Use Mapping Program (QLUMP) categorises land use across Queensland based on the Australian Land Use and Management (ALUM) Classification system. This system provides a consistent framework for classifying land use across Australia.
Stormwater Data Analysis Study	<p>DETSI's conducted a study that collected and analysed litter data from 79 stormwater litter traps to better understanding litter flows via the stormwater system and identify priority catchments for future actions.</p> <ul style="list-style-type: none"> • Commercial Services 25% • Urban Residential 25% • Recreation and Culture 21% • Rural and Agricultural 8% • Manufacturing and Industrial 7% • Water 4%

	<ul style="list-style-type: none"> • Roads 4% • Landfill 2% • Nature Conservation 2% • Sewerage 1% • Utilities 0%
<p>Stormwater filtration devices</p>	<p>System specifically designed to capture and remove litter and debris from stormwater runoff before it enters natural waterways, stormwater drains, or other drainage systems. These devices play a crucial role in preventing pollution, protecting aquatic ecosystems, and maintaining the cleanliness of urban and natural environments.</p>

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