

Attachment 11.2 Request for a Congratulatory Letter

Full name of person/couple celebrating birthday/anniversary

Please tick appropriate title ☐ Mr & Mrs ☐ Mr ☐ Mrs ☐ Miss ☐ Dr

first name

last name

first name

last name

Residential address

Address for message (if different from residential address)

Anniversary/birthday

☐ Wedding ☐ 50 years ☐ 60 years ☐ 65 years ☐ 70 years ☐ Other ____ years

☐ Birthday ☐ 90 years ☐ 100 years ☐ Other ____ years

Verification provided

☐ Wedding ☐ Marriage certificate ☐ Statutory declaration ☐ Other

☐ Birthday ☐ Birth certificate ☐ Statutory declaration ☐ Other

Date of anniversary/birthday _____ Date message preferred _____
(DD/MM/YY) (DD/MM/YY if required earlier)

Contact details (person making request)

name

telephone

address

email address

The Queensland Government manages personal information in line with the Information Privacy Act 2009. We will use the personal information you have provided to prepare a Congratulatory Letter from the Premier of Queensland, and may forward when necessary, these details to other agencies including:

- the Department of Prime Minister and Cabinet
- the Governor General of the Commonwealth of Australia
- Government House Queensland
- relevant State Electorate Office.