



## Part A – Form LA00

### Contact and Land Details

#### *Land Act 1994*

#### Requirements

1. **Part A:** Contact and land details is required when the applicant is wanting to submit a [Part B form](#) (application specific form) . Part A – [Contact and land details](#) – you can apply online or via Part A – [Contact and land details \(PDF\)](#).
2. Payment of the prescribed [Application fee](#) for relevant Part B forms is per title reference. A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development website](#) at < <https://www.qld.gov.au/environment/land/state/application/forms/state-land-application-forms-and-fees>> or by contacting your nearest [business centre](#) or call 13 QGOV 13 74 68.
3. The appropriate application form Part B must be signed by the applicant or a legal practitioner on behalf of the applicant.
4. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

#### Important information

5. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a pre-lodgement meeting and refer to the [Land Act 1994](#). Contact your nearest [business centre](#) to arrange a meeting..
6. All applications will be processed having regard to the requirements of the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> and related legislation, approved policies and procedures and the requirements of all other agencies with an interest in the land.
7. You can lodge your state land application online by completing the Part A online guide, or through the Part A – Contact and land details PDF and relevant Part B application form PDF. If you complete the PDF forms, you can submit the application via:
8. **Email:** [SLAMLodgement@nrmmrrd.qld.gov.au](mailto:SLAMLodgement@nrmmrrd.qld.gov.au)
9. **Post:**  
Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development  
PO Box 5318  
Townsville QLD 4810  
**Information and Data collection**
10. In terms of the [Right to Information Act 2009](#), interested parties may seek access to the department's records and view relevant documents.
11. Information on this form, and any attachments, is being collected to process and assess your application under the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
12. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email [stateland@nrmmrrd.qld.gov.au](mailto:stateland@nrmmrrd.qld.gov.au) if you do not wish for the department to contact you.

13. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
14. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrd.qld.gov.au/legal/privacy>>.

Contact Details

Lodger Details and Mailing Address

A lodger is only required when a legal practitioner, or consultant lodges the application on behalf of the applicant.

| Full Names           |                      |                      |
|----------------------|----------------------|----------------------|
| Title                | First Name           | Surname              |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

| Company Name(s)                |                                                                                 |
|--------------------------------|---------------------------------------------------------------------------------|
| <input type="text"/>           |                                                                                 |
| If a corporation then record:- |                                                                                 |
| <input type="checkbox"/> ACN   | <input type="checkbox"/> ARBN <input type="checkbox"/> ABN <input type="text"/> |

| Contact Details      |                      |
|----------------------|----------------------|
| Postal Address:      |                      |
| <input type="text"/> |                      |
| Phone Number:        | Mobile Number:       |
| <input type="text"/> | <input type="text"/> |
| Email:               | <input type="text"/> |

## Applicant(s) Details and Mailing Address

If the Applicant is a Corporation, either the Australian Company number, Australian Registered Body number or the Australian Business number must be shown.

### Full Names

| Title                | First Name           | Surname              |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

### Company Name(s)

If a corporation then record:-

☐

ACN

☐

ARBN

☐

ABN

**Note:** if the applicant is a Corporation, a requirement of the application is providing evidence (as at the date of application), that the Corporation is registered with the [Australian Securities and Investments Commission](https://asic.gov.au/online-services/search-asic-s-registers/) (ASIC) at <https://asic.gov.au/online-services/search-asic-s-registers/> ([company summary printout](#)) and if applicable, also registered with the [Australian Business Register](https://www.abr.business.gov.au) (ABR) at <https://www.abr.business.gov.au> (ABN lookup record extract).

### Contact Details

#### Postal Address:

Phone Number:

Mobile Number:

Email:

Future correspondence should be sent to:

☐

Lodger

☐

Applicant

**1. Are the applicant/s a foreign acquirer as defined by the Additional Foreign Acquirer Duty (AFAD)?**

☐ Yes **go to 2**

☐ No **go to 4**

**Note:** For further information refer to the Queensland Government website to determine if the applicant/s are [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**2. Is the application related to the purchase of land, for example a permanent road closure, or conversion of a lease where the land is or will be used solely or primarily for residential purposes as defined for the Additional Foreign Acquirer Duty (AFAD) under the *Duties Act 2001*? This includes current and future use of the land.**

☐ Yes **go to 3**

☐ No **go to 4**

**Note:** Under the *Duties Act 2001* an additional amount of duty applies where the land is residential land and the applicant is [a foreign person](https://qro.qld.gov.au/duties/investors/afad/) (acquirer) for AFAD at <https://qro.qld.gov.au/duties/investors/afad/>.

**3. Enter full name/s of the foreign acquirer/s**  
(If there is insufficient space, please lodge as an attachment)

| Full Names<br>(If a Company, also provide a contact name) | Share Held  |
|-----------------------------------------------------------|-------------|
| <div></div>                                               | <div></div> |

**go to 4**

**4. Are the Applicant/s registered for GST and acquiring the land for a creditable purpose?**

☐ Yes

☐ No **go to 5**

**Note:** Under the [Tax Administrator Act \(Cth\) 1953](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) certain purchasers of new residential premises or potential residential land are required to withhold the Goods and Services Tax (GST) amount from the price of the supply (purchase price) for payment directly to the Australian Taxation Office (ATO) as outlined on the ATO's website. The department is unable to provide further advice on the ATO's requirements. For further information contact the ATO on 13 28 65 or visit the ATO website [<https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/>](https://www.ato.gov.au/business/gst/in-detail/your-industry/property/gst-property-settlement-online-forms-and-instructions/) or seek advice from a financial or legal expert.

## Details of land for which the application is being lodged

### 5. Select the type of land for which the application is being lodged:

- ☐ Permit
- ☐ Licence
- ☐ Lease
- ☐ Unallocated State Land (USL)
- ☐ Road
- ☐ Trust Land Reserve/ Deed of Grant in Trust (DOGIT)
- ☐ Dealing Number (refer to current title information item 6)
- ☐ Other

**go to 6**

### 6. Enter the description of the land for which the application is being lodged. If this application concerns a road, enter the description of the land adjoining the road.

#### Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged

| Lot                  | Plan                 | Title Reference      |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

**go to 7**

The details of the land can be found on a current title. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches') Lot on Plan details are located on your rates notice or downloading the Queensland Globe <https://www.business.qld.gov.au/business/support-tools-grants/services/mapping-data-imagery/> to help access current Lot on Plan details. If insufficient space, please add additional description as an attachment.

### 7. Enter additional details of the land

Dealing number:  
(if relevant)

Tenure Type:

Tenure Number:

Local Government:

Other details of land location (optional)

**go to 8**

|                                                                                           |                |
|-------------------------------------------------------------------------------------------|----------------|
| <b>8. Provide details of any timeframe limitations you have (e.g. a settlement date).</b> | <b>go to 9</b> |
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|--------------------------------------------------------------------------------------------------------------------------|-----------------|
| <b>9. If this application relates to a project, provide an overview and how your application relates to the project.</b> | <b>go to 10</b> |
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|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>10. Have you participated in a pre-lodgement meeting with the department (strongly encouraged)?</b>                                                                                                                                                                                                                            |
| <div> <input type="checkbox"/> Yes <div>go to 11</div> </div> <div> <input type="checkbox"/> No </div> <p>Please provide name of officer you spoke with and this department's associated reference.</p> <div> <div> Department Contact Officer <div></div> </div> <div> Pre-lodgement ID (eLVAS CI Ref) <div></div> </div> </div> |

|                                                                                                          |
|----------------------------------------------------------------------------------------------------------|
| <b>11. Provide details of pre-lodgement meeting.</b>                                                     |
| (If there is insufficient space, please lodge as an attachment)                                          |
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| <b>Note:</b> Departmental Officers contact details and any reference number should be included if known. |
| <b>THIS FORM MUST BE ACCOMPANIED BY THE RELEVANT PART B APPLICATION FORM</b>                             |