



You can now apply for all *Land Act 1994* applications [online](#).

Part B – Form LA18

Road Closure Application

Land Act 1994

Requirements

1. Use this application form to apply for a road closure.
2. Please read the respective [Applying for a road closure guide](#), which includes application restrictions. The content on this page may help you decide if this application form applies to you and your needs. It will also help guide you through the application process.
3. Payment of the prescribed Application fee (per title reference). A refund of application fees will not be given. Details of fees are available on the [Department of Natural Resources and Mines, Manufacturing and Regional and Rural Development](#) website or contact your nearest [business centre](#) or call 13 QGOV (13 74 68).
4. Part A online form: [Contact and land details](#) or Part A – [Contact and land details \(PDF\)](#) must be completed and submitted with your application.
5. **Part C – Form 30: [Statement in relation to an application under the Land Act](#)** must be completed and submitted with your application.
6. You must **attach a drawing** showing the required information which is detailed in the [guide](#) under the heading “How to apply”.
7. Any additional information to support the application.
8. For your application to be processed, all parts of this application form must be completed and accurately, otherwise your application may be returned to you to complete or refused.

Important information

1. For detailed information and to ensure you complete the correct application form, we encourage you to arrange a prelodgement meeting and refer to the *Land Act 1994*. Contact your nearest [business centre](#) to arrange a meeting.
2. A road is any area of land that has been set aside by legislation for the use of the travelling public. Not all roads are currently formed or being used by vehicles or pedestrians, and some may never be used for that purpose.
3. An adjoining landholder who is the registered owner of the property that shares common boundary with the road can apply for:
 - permanent or temporary road closure
 - temporary road closure for:
 - pipes for irrigation purposes that cross the road beneath its surface
 - water channels for irrigation purposes that cross the road.
4. You can apply to close the area of road that immediately adjoins the property boundary, but not any part of the road that continues in either direction beyond the property boundary. You can't apply for an entire road closure if you only have limited frontage to the road. Despite this limitation, if you are an adjoining owner at the end of a 'dead end' road and your property boundary only adjoins on the end and does not extend along the road then an application can be made for the closure of a portion of the road that continues beyond the property boundary. A public utility provider as defined under the [Land Act 1994](#) <<https://www.legislation.qld.gov.au/>> may also apply for a permanent road closure.

5. A road maybe closed “in strata” to provide for works such as:
- connecting overhead viaduct, or underground tunnel for commercial purposes between two buildings.
 - structure which will overhang a road.
 - car park or building under or over a road.
6. You may be required to pay a purchase price for the permanent closure of a road. If a temporary road closure is approved, a road licence can issue which is subject to payment of annual rental.
7. When a road is closed permanently, its status changes from ‘road’ to ‘unallocated state land’. Depending on how the land is to be allocated, the area of road to be permanently closed may be:
- incorporated into the applicant’s adjoining freehold or leasehold land.
 - included in an existing reserve or set apart as a new reserve.
 - dealt with by the issue of a term lease.
8. A road may be permanently closed under the [Land Act 1994](#) if the Minister is satisfied the road is not:
- the only dedicated access to a person’s land;
 - used regularly by the public as a road or stock route; or
 - providing continuity to a road network.

An application must be refused if the road is still needed in accordance with section 101(3) of the *Land Act 1994*.

9. Although the state owns the land in a dedicated road, a local government (section 60 of the [Local Government Act 2009](#)) is responsible for the day to day management of dedicated roads in its area including their construction and maintenance. The [Department of Transport and Main Roads](https://www.tmr.qld.gov.au/) <<https://www.tmr.qld.gov.au/>> is responsible for management of state controlled roads such as a freeway, highway or ‘major road connecting cities’ under the *Transport Infrastructure Act 1994*.
10. If the local government can authorise the proposed use on a local road under a specific local law for administering the use of local roads, an application for road closure is not required by this department. Contact the relevant local government for authorisation of the proposed use.
11. If the State government department administering state-controlled roads can authorise the proposed use on a state controlled road under the *Transport Infrastructure Act 1994*, an application for road closure is not required by this department. Contact Department of Transport and Main Roads for authorisation of the proposed use.

Information and Data collection

12. Information on this form, and any attachments, is being collected to process and assess your application under section 99 of the [Land Act 1994](#). If required, we may need to consult with third parties such as relevant local or state agencies and adjoining property owners. Details provided to third parties will generally be limited to type of application, area applied for and intended use. Your personal information will not otherwise be disclosed unless authorised or required by law.
13. Please note that we may wish to contact you to seek your views on our service, to advise you of any legislative changes that might affect you or to seek your participation in surveys or programs relevant to your application type. Any participation will be voluntary and you may email stateland@nrmmrrd.qld.gov.au if you do not wish for the department to contact you.
14. The department may also compile or analyse statistics and conduct research. Any publication of findings will not involve the publication of identifying personal information.
15. For further privacy information click [Privacy](#) or go to <<https://www.nrmmrrd.qld.gov.au/legal/privacy>>.

Office Use Only	Road Closure	 9 311662 185211
	Temporary Road Closure	 9 311662 185228

1. The application is for:		
☐	Permanent road closure	go to 2
☐	Temporary road closure	go to 2

2. If you are not the manager of the road as defined below, have you consulted with the road manager to determine if the road is still required?		
☐	Yes	go to 3
☐	No	go to 3

Before submitting your application to the department, you should discuss your proposal for closure with the road manager (responsible for the control and management of the road).

If the proposed use can be authorised by the road manager an application for road closure is not required. It will also provide you with an opportunity to address in your application any issues identified through discussion with the road manager.

The **road manager** is:

- For a road that is under the control of a local government—the local government;
- For a state-controlled road, the chief executive administering the [Transport Infrastructure Act 1994](#) (Department of Transport and Main Roads).

Note: A road manager has the powers to authorise various uses on roads, however they cannot permanently close the dedicated road and allocate the land for another use.

A signed '[Part C Form LA30 – Statement in relation to an application under the Land Act 1994](#) over State land' from the road manager must accompany this application.

3. Are you a public utility provider or the registered owner, lessee or trustee of the land adjoining the area of road subject to this road closure application?		
☐	Yes	go to 4
☐	No	Application cannot be considered unless temporary closure is for the two types of structural improvements listed in Question 4

Section 99(1) of the [Land Act 1994](#) states that only a public utility provider or the registered owner, lessee or trustee of the land adjoining a road may apply for a permanent closure of the road.

4. Is the temporary closure to make structural improvements for:		
☐	Pipes for irrigation purposes that cross the road beneath its surface	go to 5
☐	Water channels for irrigation purposes that cross the road	go to 5
☐	Not Applicable	go to 5

Section 99(3) of the [Land Act 1994](#) limits who can apply for temporary closure of a road to only the registered owner, lessee or trustee of the land adjoining a road or another person for:

- Pipes for irrigation purposes that cross the road beneath its surface; or
- Water channels for irrigation purposes that cross the road.

5. Provide details in Schedule 1 below, of any land you lease from the State or are the registered owner that adjoins or is in the vicinity of the land applied for:

Schedule 1

You must enter either the Lot on Plan or Title Reference of the land for which the application is being lodged
(If insufficient space, please add additional description as an attachment)

Lot	Plan	Title Reference

go to 6

The description of the land can be found on a current title search or on your rates notice. To check this you can purchase a title search by calling (07) 3497 3479, visiting the Titles Queensland website <https://www.titlesqld.com.au/> (and select 'Searches').

6. Have you made a previous application for closure of this area of road?

☐

Yes

go to 7

☐

No

go to 10

7. Was this application refused?

☐

Yes

go to 8

☐

No

go to 10

8. Have there been any change in circumstances from the previous application, which may lead to this application being accepted for further consideration?

☐

Yes

go to 9

☐

No

go to 10

If no, the application maybe rejected without further consideration.

9. Provide details of the change in circumstances from the previous application.

go to 10

(If there is insufficient space, please lodge as an attachment)

10. Is any use currently being made of the road area?

☐

Yes

go to 11

☐

No

go to 12

11. Provide details of the current use of road e.g. grazing, encroachment of building or structure.

go to 12

(If there is insufficient space, please lodge as an attachment)

12. Provide details of the proposed use of the road area and any additional information to support the application.

go to 13

(If there is insufficient space, please lodge as an attachment)

13. If you have lodged an application to dedicate state land as road, please provide the case reference number or the lot on plan description of the land in which you have applied to open the road.

go to 14

Attachments

The following will need to be lodged with your application for it to be processed. If all this information is not submitted, your application will be returned or refused.

14. Tick the box to confirm the attachments form part of the application:

- ☐ Application Fee
- ☐ Part A online form – Contact and Land details or Part A – Contact and land details PDF
- ☐ Part C – Form LA30 – Statement in relation to an application under the Land Act 1994
- ☐ A copy of a [Dial before you dig](#) enquiry detail page for the road area applied for
- ☐ A drawing showing the information listed in the 'How to Apply' in the [guide](#)
- ☐ Evidence of pre-lodgement discussions with the department, if applicable.
- ☐ Additional information in support of your application such as correspondence from the road manager or current users of the road, if applicable.

It is recommended that any attached drawings be A4 or A3 size. Your application will not be considered as having been properly made, unless all parts of this application form are completed accurately. In this instance your application may be returned to you for completion.

Declaration

I certify that I have read the information, which forms part of this application and the information I have provided is true and accurate.

Signature of applicant (or their legal practitioner)

Date: / /

If applicant, section 142 of the [Land Act 1994](#) states a person is eligible to apply for, buy or hold land under the *Land Act 1994* if the person is an adult, that is, 18 years of age or over. If the legal practitioner of the applicant is signing as the applicant then the legal practitioner's full name must be printed immediately below the signature.